

FINANCE & GENERAL PURPOSE COMMITTEE MEETING
TUESDAY 1st JUNE 2010

PRESENT: Councillor A. Barker in the Chair

Councillors: k. Arbuckle, R. Hardcastle, J. Arbuckle, S. Whitlock, I. Scott, G. Kneeshaw

In attendance: T. Ferry and M. Saville

1. Apologies for absence were received from Councillors D. Collins, S. Ellis, A. Hey, N. Hunt,
2. Declarations of interest in items on the agenda
There were no declarations of interest.
3. Election of Chair
In accordance with current Terms of Reference for this Committee the Chair of Council Chairs the Finance & General Committee Meetings.
4. To consider questions and comments from members of the public at the Chairman's discretion. There were no members of the public in attendance.
5. Minutes of the previous meeting
RESOLVED – That the minutes of the Finance & General Purpose committee held on the 20th April 2010 were received and confirmed as a true and accurate record of the proceedings and duly signed by the Chair.
6. Matters Arising from the minutes
Agenda item 10b, The Horsforth Gala - Underwriting the Horsforth Gala has been resolved by the Council at the last Council meeting held on the 19th May 2010.
RESOLVED – To note that the Council has resolved to underwrite the Horsforth Gala and is recorded in the minutes of the Council meeting held on the 19th May 2010.

Agenda item 17, Yorkshire Women of Achievement Awards. Members discussed this award and agreed that with the Council nominating a Horsforth resident, then it is appropriate that the Council support the event and the nominee by representing the Council at the Event. It was agreed to purchase two tickets at £20 each and for the Chair of Council and the Chair of the Community Committee to attend the Event.
RESOLVED – That two tickets are purchased for the Yorkshire Women of Achievements Award at a total cost of £40 and that the Chair of Council and the Chair of the Community Committee attend the Event.
7. Terms of reference for the Finance & General Purpose Committee
RESOLVED
That the Terms of Reference be approved.

8. Horsforth Sports & Fun Day Grant request of £1700 a Mosaic.
Mr Saville spoke to this application. He informed Members that the mosaic is about 80% complete. He has met with the foreman of the old Library site to discuss the Proposed location and the base of the mosaic.
Mr Saville presented a plan of the proposed mosaic base to Members.

Mr Saville advised Members that a total of £1700 grant is requested to complete the mosaic and install it. He advised Members that Cllr Cleasby has agreed to cover the cost of building the base.

Members expressed doubt of approval to use the site outside the old Library. There is also a provisional Council proposal to install seating and a Town Council notice board on the same site.

Members discussed Ward Councillor Cleasby's involvement with the mosaic project and agreed that he should be contacted and asked for an update. Chair of Council agreed to contact Councillor Cleasby.

Members discussed how to progress this item and the majority agreed the following

RESOLVED

That the F&GP Committee agree to this grant in principle and that The Chair of Council, The Vice Chair of Council and Councillor Hardcastle are delegated to consult on behalf of the F&GP Committee to confirm the following items before taking this grant request forward and funding is agreed,

- a. To clarify that the site is available for the mosaic,
- b. To clarify whether planning permission is required
- c. To confirm funding is available from Cllr Cleasby for the mosaic base,
- d. To ensure that the mosaic does not impinge on the Seating and Town Council notice board project.

Councillor Whitlock asked that it be recorded that she did not vote in favour of the mosaic grant application.

9. End of Year Accounts

- a. The Committee is asked to consider and recommend that Council approve the end of year Accounts

RESOLVED

That the F&GP Committee recommend that Council approve the End of Year accounts.

Accounts and List of Payments to 25 May 2010

- b. The Committee is asked to consider and recommend that Council approve the accounts to 25th May 2010 and payments made to 25th May 2010.

RESOLVED

That the F&GP Committee recommend that Council approve the accounts to 25th May 2010 and payments from account to 25th May 2010 to the value of £47,649.95.

Annual Return

- c. The Committee is asked to consider and recommend that Council approve the Annual Return and the Annual Governance Statement at section 2 of the Annual Return

RESOLVED

That the F&GP Committee recommend that Council approve the Annual Return and the Annual Governance statement at section 2 of the Annual Return.

10. **Internal Audit Report**
Members discussed the internal audit report with regard to the requirement for a fire retardant safe for the storage of records and documents, and the recommendation from the auditor to provide a medium term plan of five years for providing facilities and services to the Horsforth community.

RESOLVED

- a. That a fire retardant safe be purchased from the Buildings budget to secure records and documents and that Councillors Barker and J. Arbuckle investigate which safe is the best purchase for this purpose.
- b. That Councillors are to be contacted and asked to provide suggestions of facilities and services they wish to be included in a five year plan.
- c. That the Chair's of Committees are to oversee the five year plan as a sub-committee.
- d. That all existing plans are to be included in the five year plan.

11. **Role of Honour Board**
The Town Clerk advised Members that the Local Government Act 1972, section 111 can be used to purchase and maintain a Role of Honour Board. Members discussed Role of Honour Boards and it was agreed the following,

RESOLVED

That the Town Clerk investigates the purchase of a board for Chairs of Council, A board for Serving Members who have died in service and a board for Good Citizens. The Town Clerk is also to investigate an area for mounting these boards in the Town Council Office and report his findings to the next F&GP Committee meeting.

12. **Town Plan**
Reports from Members on their findings of individual investigations of Town Plans. There were no reports available for this meeting.

13. Society of Local Council Membership
To consider subscribing to the SLCC for a further year.
RESOLVED
That the Council subscribe to the SLCC for a further year at a cost of £190.
14. Town and Parish Spring Conference
Councillors Barker, J. Arbuckle, K. Arbuckle and the Town Clerk attended the Town and Parish Spring Conference and provided a brief summary of the subjects which included Highways Services, Refuse Collection and Waste Management, Community Policing & Safety and Allotment Provision.
RESOLVED
To note these reports.
15. Items for future agenda.

The next meeting of the Finance & General Purpose Committee is the 23rd November 2010 at 7.30pm in the Council Offices.