

COUNCIL MEETING
WEDNESDAY 9TH SEPTEMBER 2009

PRESENT: Councillor J. Arbuckle in the Chair

Councillors: S. Whitlock, D. Holmes, G. Hudson, R. Hardcastle, K. Arbuckle,
D. Collins, N. Hunt, D. Windsor, I. Scott, C. Cleasby, D. Karczewski, G.
Kneeshaw, L. Poad, A. Barker,

In attendance: T. Ferry

1. APOLOGIES FOR ABSENCE:
Apologies for absence were received from Councillor P. Dobson, M. Townsley, A. Hey, C. Windsor, S. Ellis, T. Crossfield, and P. Williams.
2. MEMBERS OF THE PUBLIC
There were no members of the public in attendance.
3. DECLARATIONS OF INTEREST
There were no declarations of interest at this meeting.
4. MINUTES OF THE LAST MEETING
RESOLVED – That the minutes of the last Council meeting held on the 1st July 2009 were received and confirmed as a true and accurate record of the proceedings and were duly signed by the Chair.
5. MATTERS ARISING FROM THE MINUTES
Minute 5 (e) refers – Boundary Signs, It was reported that Councillor Chris Townsley has located the boundary signs in the Leeds City Council Highways depot.
RESOLVED – That the location of the Boundary Signs be noted.
6. PROCEEDINGS OF COMMITTEES
 - a. Planning & Licensing Committee meeting held on the 8th July 2009
RESOLVED – That the minutes of the above meeting be approved.
 - b. Public Safety & Traffic meeting held on the 9th July 2009
RESOLVED – That the minutes of the above meeting be approved.
 - c. Community Committee meeting held on the 15th July 2009
Minute 7(b) refers – Councillor Jude Arbuckle informed Members that he has advertised the Good Citizen award in the Horsforth Life, he has also advertised Community grants in the same publication.
RESOLVED – That the minutes of the above meeting be approved.
 - d. Environment Committee meeting held on the 16th July 2009
Minute 5, Horsforth Schools Competition refers – Councillor Cleasby informed Members that both St Margaret's C of E Primary School and Newlaithes Junior School were informed that they had achieved joint 1st prize in the Schools competition.

Minute 9, Pubs & Restaurants Competition refers – Councillor J. Arbuckle informed Members that the Bridge Inn was 1st in the competition and Bar 166 was 2nd, and that there prizes and certificates will be presented to them within the week.

Minute 10, Litter and Leaves in Fink Hill Car Park refers – Councillor Holmes advised Members that parks & countryside have cleaned the car park in the past.

RESOLVED – That the minutes of the above meeting be approved.

- e. Extra Ordinary meeting of the Planning & Licensing Committee meeting held on the 23rd July 2009

RESOLVED – That the minutes of the above meeting be approved.

- f. Planning & Licensing Sub-Committee meeting held on the 5th August 2009
RESOLVED – That the minutes of the above meeting be approved.

- g. Finance & General Purpose meeting held on the 1st September 2009
Minute 7, Community Grant Recommendation refers – Councillor J. Arbuckle informed Members that arrangements have been made to include the Horsforth Town Council Logo on the Live at Home minibus coachwork.

Minute 13, Funding for Daffodil Bulbs refers – Several Members informed the meeting that they would like to see a change from Daffodils to Crocuses.

RESOLVED – That the minutes of the above meeting be approved.

- g(i) Council to consider supporting additional funding for the provision of seating. Members discussed whether it should be a joint Committee or single Committee responsible for investigating seating. It was proposed by Councillor Kneeshaw and Seconded by Councillor Holmes that a working group is formed to investigate seating and any Councillor who wishes may volunteer to be part of this group. Councillor Cleasby volunteered to Chair the group and organise the first meeting. Members decided that the group was to carry out its investigations and report back, when ready, to the Full Council. Councillor Collins proposed and seconded by Councillor K. Arbuckle that funding should be deferred until the group findings were presented.

RESOLVED –

- a. That a Working Group be formed to investigate the feasibility of seating and that Councillor Cleasby Chair this group.
- b. That the working group report back to Full Council with there findings.
- c. That funding is not to be considered until findings were presented by the working group to Full Council.

- g(ii) Council to consider adopting:

Financial Risk Assessment -

Proposed by Councillor K. Arbuckle and seconded by Councillor Collins to adopt the **Financial Risk Assessment**, with Full Council in favour.

Complaints Policy

Proposed by Councillor K. Arbuckle and seconded by Councillor Collins to adopt the **Complaints Policy**, with Full Council in favour.

Equal Opportunities Policy

Proposed by Councillor K. Arbuckle and seconded by Councillor Collins to adopt the **Equal Opportunities Policy**, with Full Council in favour.

Horsforth Town Council Code of Conduct

Proposed by Councillor K. Arbuckle and seconded by Councillor Collins to adopt the **Horsforth Town Council Code of Conduct**, with Full Council in favour.

Paragraph 12(2) of the Local Authorities (Model Code of Conduct) Order 2007

Proposed by Councillor K. Arbuckle and seconded by Councillor Collins to adopt **Paragraph 12(2) of the Local Authorities (Model Code of Conduct) Order 2007**, with Full Council in favour.

RESOLVED – That the above policies, procedures and codes of conduct and paragraph 12(2) of the local authorities (model code of conduct) order 2007 are adopted by the Full Council on the 9th of September 2009.

7. BUDGET & LIST OF PAYMENTS UPDATE

RESOLVED – That the budget and list of payments be noted.

8. COUNCIL MEETING DATES

RESOLVED – That the Council meeting dates be accepted in draft.

9. VISIT TO THE CCTV CONTROL ROOM

RESOLVED – That Members provide the Town Clerk with possible dates.

10. ITEMS FOR FUTURE AGENDA

- a. Report from Seat working group.

11. DATE OF NEXT MEETING – Wednesday 2nd December 2009

HTC/09/12