

COUNCIL MEETING
WEDNESDAY 19th May 2010

Present: Councillor A. Barker in the Chair

Councillors: K. Arbuckle, J. Arbuckle, G. Kneeshaw, D. Holmes, C. Cleasby, M. Townsley, S. Whitlock, C. Windsor, D. Windsor, S. Ellis, I. Scott, R. Hardcastle, S. Spencer, N. Hunt, D. Collins, P. Dobson, G.Kneeshaw, T. Crossfield and G. Hudson.

In attendance: T. Ferry

1. APOLOGIES FOR ABSENCE – Apologies were received from P. Williams and A. Hey.
2. DECLARATIONS OF INTEREST
There were no declarations of interest.
3. TO CONSIDER QUESTIONS AND COMMENTS FROM THE PUBLIC AT THE CHAIRMAN'S DISCRETION – There were no members of the public in attendance.
4. MINUTES OF THE LAST MEETING
RESOLVED – That the minutes of the last Council meeting held on the 24th February 2010 were received and confirmed as a true and accurate record of the proceedings and were duly signed by the Chair.
5. MATTERS ARISING
The recipients' first name of the Good Citizens Award has been recorded incorrectly.
RESOLVED
That the recipients name is Hilary and that this should be recorded in the minutes.
6. PROCEEDINGS FROM COMMITTEES
 - a. Public Safety & Traffic meeting held on the 4th March 2010.
The Chair advised Members that the contract for the use of laser speed guns is now in place.
RESOLVED – That the minutes of the above meeting be approved.
 - b. Planning & Licensing Committee meeting held on the 16th March 2010.
RESOLVED
That the minutes of the above meeting be approved.
 - c. Planning & Licensing Committee meeting held on the 12TH April 2010.
RESOLVED
That the minutes of the above meeting be approved.

HTC/10/06

- d. Community Committee meeting held on the 24th March 2010.
RESOLVED
That the minutes of the above meeting be approved.
- e. Environment Committee meeting held on the 8th April 2010 and the Extra Ordinary meeting held on the 22nd April 2010.

Councillor J. Arbuckle asked if the new contract for Hanging Baskets can be reviewed on an annual basis. The Chair responded that the contract can be reviewed on an annual basis.

RESOLVED
That the minutes of the above meeting be approved.

- f. Finance & General Purpose Committee meeting held on the 20th April 2010.

RESOLVED
That the minutes of the above meeting be approved.

The F&GP Committee recommended that Council consider the following items in the minutes:

Minute 8 b (ii), that the Council ask Members if any would like to volunteer to attend the branch YLCA meetings which are four per year and normally held at the Civic Hall in Leeds.

RESOLVED
That no Members wished to attend the YLCA meetings.

Minute 10 a, that the Council consider the expenditure of £35 for the cost of the Council Marquee to be sited at the Gala.

RESOLVED
That the Council incur expenditure of £35 for the cost of the Council marquee to be sited at the Gala.

Minute 10 b, that the Council underwrite the Gala if it is cancelled due to bad weather, and the underwriting subject to satisfactory verified accounts being provided showing the loss due to the cancellation.

RESOLVED
That the Council underwrite the Gala as follows:

That the Council underwrite the Gala if it is cancelled due to bad weather, and the underwriting subject to satisfactory verified accounts being provided showing the loss due to the cancellation for the year 2010, and that the underwriting of the Gala be reviewed annually.

HTC/10/07

Minute 12, that the Council renew and adopt the policies and procedures as listed below:

- Financial Regulations
- Financial Risk Assessment
- Risk Assessment Schedule
- Asset Register
- Complaints Policy
- Equal Opportunities Policy
- Horsforth Town Council Code of Conduct to include adoption of paragraph 12(2) of the Model Code of Conduct
- Freedom of Information Act Model Publication 2009
- Data Protection Act 1998
- Management and Records Policy
- Public Speaking at Council and Committee Meetings
- Area Delivery Input

RESOLVED

That the above policies and procedures be adopted by the Council and were duly signed in front of the Council by the Chair of Council and the Town Clerk.

7. TREASURES BUDGET UPDATE AND PAYMENTS FROM ACCOUNT TO 31 March 2010.

To receive and approve the accounts to the 31st March 2010 and the list of payments from the account of £32,048.48 up to the 31 March 2010.

RESOLVED

To approve the accounts and list of payment of £32,048.48 up to the 31st March 2010.

8. SEATING WORKING GROUP

There was no report from the seating working group.

9. COUNCIL AND COMMITTEE MEETING DATES

The Town Clerk presented a programme of meeting dates for the Council and Committees up to the last meeting prior to the 2011 AGM. Council is asked to note the meeting dates.

RESOLVED

That the meeting dates are accepted by Council.

10. ITEMS FOR FUTURE AGENDA

There were no items for future agenda.

The next meeting of Horsforth Town Council is on Wednesday the 30th June 2010 at 7.45pm at St Margaret's Parish Centre.